Honors Contract for Fall 2017
Students must complete and return to the Honors Office with an RTF-EZ
by Friday, September 15th, 2017

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<th>STUDENT INFORMATION</th>
<th>PROFESSOR INFORMATION</th>
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<tbody>
<tr>
<td>Student Name</td>
<td>Full Name</td>
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<td>GWID</td>
<td>Department</td>
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<td>School, Major, and # of completed credits</td>
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FACULTY ELIGIBILITY
Any GW faculty are eligible to supervise your project; however, Honors faculty must be full-time.

1. PROJECT (check one):
   - [ ] Internship
     - Course: HONR 2182
     - Grading: letter or p/np
     - Credits: 0, 1, 2, 3, 4 (Please circle)
   - [ ] Undergraduate Research
     - Course: HONR 2184
     - Grading: letter or p/np
     - Credits: 0, 1, 2, 3, 4 (Please circle)
   - [ ] Research Assistantship
     - Course: HONR 2185
     - Grading: letter or p/np
     - Credits: 0, 1, 2, 3, 4 (Please circle)
   - [ ] Senior Thesis
     - Course: HONR 4198
     - Grading: letter
     - Credits: 3, 4 (Please circle)

2. PROPOSAL (see attached guidelines):
   Please attach a separate proposal detailing the meeting schedule, workload and responsibilities, due dates and method of evaluation for the course. This is unnecessary for a research assistantship posted by the University Honors Program.

Student Signature          Date
Honors Advisor Signature    Date
Faculty Signature           Date

PLEASE BE SURE YOUR CONTRACT IS COMPLETE (INCLUDING SIGNATURES AND CREDIT HOURS); INCOMPLETE CONTRACTS CANNOT BE PROCESSED.

NO CONTRACTS WILL BE ACCEPTED AFTER SEPTEMBER 15TH, 2017
Honors Contract Options
The Honors Internship, Undergraduate Research, Research Assistantship, and Senior Thesis augment the existing Honors Program course requirements and provide opportunities for students not pursuing honors in their major. It is strongly recommended that students meet with a Program Officer before pursuing a contract course.

The Honors Program will manually register students for HONR 2182, 2184, 2185, and 4198 when the Honors Contract is submitted and approved. In order to register for HONR 2182, 2184, 2185 or 4198, students must submit an RTF-EZ and a separate proposal with their contract.

For each of these courses, each student needs a faculty member to oversee his or her project and assign a grade. Your faculty advisor determines your final grade, not the Honors Program.

Honors Contract Proposal
The Honors Contract proposal should be developed by the student and faculty advisor together as it serves as the course syllabus for HONR 2182, 2184, 2185 and 4198. This is unnecessary for a research assistantship posted by the University Honors Program. Proposals should include the following elements:

1. **Course Proposal** (approx. 250-500 words)
   *What is the topic of the work? What methodology is being used? What is the expected final product?*

2. **Meeting Schedule**
   *The student and advisor should meet weekly.*

3. **Workload and Due Dates**
   *Outline assignments, deadlines, and percentages of final grade*

4. **Method of Evaluation**
   *How will the faculty advisor determine the final grade?*

Any questions about the Honors Contract or proposal should be directed to a Program Officer.