University Honors Program
Honors Thesis Contract

Fall 2025
Deadline: Friday, September 5th, 2025

STUDENT INFORMATION	FACULTY INFORMATION
Name _____	Please note: *Only full-time GW faculty are eligible to supervise an Honors Contract project.*
GWID _____	
Email _____	Name _____
School & Expected Graduation Term _____	Department _____
Major(s) _____	Email _____

Project (select one)	Course	Credits (choose one; 3 credits ≈ 7.5 hrs/wk, 4 credits ≈ 10 hrs/wk)
[ ] Honors Senior Thesis	HONR 4198	3, 4
[ ] Honors Service Project Thesis	HONR 4198	3, 4
[ ] Honors Entrepreneurship Project Thesis	HONR 4198	3, 4

(note that all Honors theses are completed for a letter grade)

[ ] I verify that I have space in my Fall 2025 class schedule to accommodate the credit hours selected above.

Honors Thesis Contract Proposal (please attach responses and combine into a single PDF)

1. Thesis question(s) or a description of the motivation behind your service/entrepreneurship project.
2. Thesis research method(s) (e.g., database analysis, lab work, image data analysis, survey(s), primary literature analysis) or a description of the independent work that will be required for your service/entrepreneurship project.
3. Describe final thesis product(s) in detail. *What will be the form of the final product such as a paper, podcast, performance, computer program, database, device design, policy brief, service event, etc.? For written work, please include the minimum number of pages.*
4. Meeting schedule. *Students and advisors are encouraged to meet weekly. Provide <u>either</u> a general meeting plan (e.g. Mondays at 1pm) or a list of exact meeting dates/times if meetings will be held on an irregular schedule.*
5. Assignments and due dates. *Please list all the individual assignments students will be responsible for completing throughout the semester (e.g., background research, data collection, annotated bibliographies, drafts, final papers, etc.) and each associated deadline. Even for projects with a single deliverable due at the end of the semester, we encourage students and advisors to set some mid-semester "milestone" due dates.*
6. Assignment evaluation rubrics/grading schemes. *Please include or attach the evaluation rubric or grading scheme that will be used to evaluate and/or grade <u>each</u> assignment. Make sure that these rubrics/grading schemes provide students with a clear set of guidelines/expectations for each individual assignment.*
7. Final grade calculation*. *How much weight will each assignment be given in the final grade? (For example: 25% for the annotated bibliography, 25% for the first draft, and 50% for the final paper.) If needed, how will numerical grades be translated into letter grades?*
8. Public presentation of thesis. *Students are strongly encouraged to present their project to the GW community. Where and when do you plan to present your project? (e.g., Departmental Symposium, GW Research Showcase, Public Performance, Honors Research Showcase, etc.)*
9. Memorandum of understanding (MOU). *If you are working with an outside organization for a service or entrepreneurship project, please attach a copy of the MOU to this proposal.*

***Final grades are due to Program Manager by: Friday, December 5th, 2025.**

I agree to the terms of the Honors Thesis Contract form and proposal:

_____ Student Signature Date

_____ Faculty Signature Date

Please submit form and attached document(s) into a single PDF and send in an email to an Honors Advisor.